

Commissioners of St. Mary's County Meeting Minutes (Tuesday, September 10, 2019)  
*Generated by Julie Burch on Tuesday, September 10, 2019*

**Members present**

Commissioner President James R. Guy  
Commissioner Eric Colvin  
Commissioner Michael L. Hewitt  
Commissioner Todd B. Morgan  
Commissioner John E. O'Connor  
Dr. Rebecca Bridgett, County Administrator  
Julie Burch, Recorder

**1. WELCOME**

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 9:02 a.m. in the Chesapeake Meeting Room, Governmental Center.

Approval of Consent Agenda

I move to approve the Consent Agenda, which includes the Minutes of August 27, 2019, as presented.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.  
Final Resolution: Motion Carries  
Yea: Commissioner Guy, Colvin, Hewitt, Morgan, O'Connor

**2. PROCLAMATIONS**

Proclamations were presented for:

- A. Hispanic Heritage Month
- B. National Recovery Month
- C. National Senior Center Month

**3. PUBLIC HEARING**

**A. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT** - Public Hearing -  
Proposed Critical Area Ordinance for Nonadjacent Growth Allocation

Commissioner President Guy opened the Public Hearing at approximately 9:17 a.m.

Present: Bill Hunt, Director

Notice of Public Hearing was published in *The Enterprise* on August 30 and September 6, 2019.

This Public Hearing is to consider the proposed ordinance to change Critical Area overlay zones for specific development projects, subject to final approval by the Critical Area Commission. The Critical Area regulations in the current zoning ordinance include a growth allocation process that allows a property's RCA or LDA overlay zone designation to be changed to allow greater development when conditions are met.

Commissioner President Guy opened the meeting for Public Comment.

Public Comments were given by:

Lisa Kelley, 20829 Chestnut Ridge Drive, Leonardtown, MD 20650

There were no others wishing to speak. Commissioner President Guy closed the public hearing noting that the record would remain open for public comment for an additional seven days and closed the public hearing at 9:41 a.m.

#### **4. MAIN AGENDA ITEM**

**A. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT** - Proposed amendment to the Comprehensive Water and Sewerage Plan (CWSP) for the proposed Hollywood Square Commercial Development Project - Decision

I move to table this item.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioner Guy, Colvin, Hewitt, Morgan, O'Connor

**B. DEPARTMENT OF LAND USE AND GROWTH MANAGEMENT** - Lexington Park Development District Zoning Maps and Zoning Ordinance Amendments including the Airport Environs Overlay Zone Subdistricts - Decision

**MOTION 1:** I move that the ordinance to amend Chapter 285 of the Code of St. Mary's County, Maryland, by deleting and replacing map sheets 26, 27, 28, 33, 34, 35, 41, 42, 43, 44, 50, 51, 52, and 58 of the official zoning map of St. Mary's County for the zoning or properties within the Lexington Park Development District and the Airport Environs (AE) Overlay and AE Subdistrict areas be adopted as proposed and authorize the Commissioner President to sign the resolution.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioner Guy, Colvin, Hewitt, Morgan, O'Connor

**MOTION 2:** I move to Amend the General Standards in Section 51.3, Specific Regulations and Standards for Use number 38, Religious Assembly: A place of religious assembly existing in APZ 2 prior to the effective date of this ordinance may enlarge its existing structure provided that this enlargement will not increase the number of seats within the structure, or be used to establish a daycare or be used in conjunction with an existing daycare, and will not be used for meetings between 8:00 am and 4:30 pm, Monday through Friday. The building and use must comply with Chapter 52, Nonconforming Use, Structures, and Signs.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioner Guy, Colvin, Hewitt, Morgan, O'Connor

**MOTION 3:** I move that the ordinance to amend Chapter 285 of the Code of St. Mary's County, Maryland, the Comprehensive Zoning Ordinance of St. Mary's County to implement the Lexington Park Development District, and the amendment to the Airport Environs Overlay Zone be adopted as proposed and authorize the Commissioner President to sign the resolution.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioner Guy, Colvin, Hewitt, Morgan, O'Connor

## **5. COUNTY ADMINISTRATOR**

### **A. DRAFT AGENDAS FOR SEPTEMBER 17 AND 24, 2019.**

**B. BOARD OF EDUCATION** - Request for FY2020 categorical budget adjustment for The Blueprint for Maryland's Future (Senate Bill 1030)

I move to approve the Board of Education's request of an FY2020 categorical budget adjustment for the Blueprint for Maryland's Future Senate Bill 1030.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioner Guy, Colvin, Hewitt, Morgan, O'Connor

**C. BOARD OF EDUCATION** - Request approval of an FY2019 year-end categorical budget adjustment.

I move to approve the Board of Education's request of an FY2019 categorical budget adjustment for the overage in the Student Health Services category.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Yea: Commissioner Guy, Colvin, Hewitt, Morgan, O'Connor

**D. DEPARTMENT OF HUMAN RESOURCES - Day To Serve Resolution**

I move to approve the resolution endorsing the 2019 Day To Serve Initiative providing County employees with four (4) consecutive hours of paid administrative leave to take part in a volunteer activity of their choice from September 11th through October 10th, 2019.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioner Guy, Colvin, Hewitt, Morgan, O'Connor

**E. DEPARTMENT OF INFORMATION TECHNOLOGY- Request MOU Grant  
Acceptance for Cable Plant Expansion Project MD2010 Phase I and II**

I move to approve the amended MOU for Broadband Expansion between the Department of Housing and Community Development and Commissioners of St. Mary's County and to approve the Budget Amendment to set up Project MD2010 and reduce the Commissioners Emergency Reserve by \$92,838 and authorize the Commissioner President to sign the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioner Guy, Colvin, Hewitt, Morgan, O'Connor

**F. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - Airport Wetlands  
Mitigation Easement**

I move to approve and authorize the Director of Public Works and Transportation to sign the wetlands mitigation easement in support of the St. Mary's County Regional Airport Master Plan.

Motion by Commissioner John E. O'Connor, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioner Guy, Colvin, Hewitt, Morgan, O'Connor

**G. DEPARTMENT OF RECREATION AND PARKS - Waterway Improvement Fund Grant  
Application**

I move to approve the Waterway Improvement Fund (WIF) Grant Application and Project Agreement, on behalf of the Department of Recreation and Parks, in the amount of \$250,000 for the maintenance of the St. Inigoes Landing Boat Ramp Finger Piers and Wing Wall Improvement Project, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Eric Colvin, second by Commissioner Michael L. Hewitt.

Motion Carries

Yea: Commissioner Guy, Colvin, Hewitt, Morgan, O'Connor

**H. DEPARTMENT OF RECREATION AND PARKS** - Maryland Department of Transportation ADA Sidewalk Improvements

I move to authorize the Maryland Department of Transportation State Highway Administration request for concurrence of minor impact and a right of entry for the ADA Sidewalk Project, adjacent to Elmer Brown Freedom Park, from Great Mills Road to Lei Drive and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioner Guy, Colvin, Hewitt, Morgan, O'Connor

**I. DEPARTMENT OF FINANCE** - Approve the FY2021 Budget Calendar and CY2020 Commissioners Meeting Schedule

**MOTION 1:** I move to approve the FY2021 Budget Calendar as presented and direct staff to circulate the instructions and schedule the meetings based on this calendar.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioner Guy, Colvin, Hewitt, Morgan, O'Connor

**MOTION 2:** I move to approve the CY2020 Commissioners Meeting Schedule.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioner Guy, Colvin, Hewitt, Morgan, O'Connor

**J. DEPARTMENT OF FINANCE** - CIP Budget Amendments to Realign Project Funding Sources

I move to approve and authorize the Commissioner President to execute the three budget amendments reducing the FIN20 Capital Reserve by \$253,900 and increasing the Airport Wetlands Mitigation Project, the Computer Aided Dispatch Project, and Home Grown Farm Market LLC by \$253,900.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioner Guy, Colvin, Hewitt, Morgan, O'Connor

**K. DEPARTMENT OF FINANCE** - 2019 Procurement Manual Approval

I move to adopt the Resolution to formally accept the 2019 Procurement Manual as presented.

Motion by Commissioner Eric Colvin, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioner Guy, Colvin, Hewitt, Morgan, O'Connor

**L. COUNTY ADMINISTRATOR - Request Revision to YMCA Exploratory Committee Membership**

I move to approve the revised YMCA Exploratory Committee membership categories and authorize the Commissioner President to sign the related documents.

Motion by Commissioner John E. O'Connor, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioner Guy, Colvin, Hewitt, Morgan, O'Connor

**6. COMMISSIONERS' TIME**

The Commissioners highlighted events over the past week and provided general comments.

**MOTION TO ENTER INTO CLOSED SESSION**

I move to enter into Closed Session for the purpose of discussing Real Property, Litigation, and Personnel.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Guy, Colvin, Hewitt, Morgan, O'Connor

**7. CLOSED SESSION**

**A. REAL PROPERTY**

**Present:** James R. Guy, President  
Eric Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
David Weiskopf, County Attorney  
John Deatrick, Director, Dept. of Public Works and Transportation  
Joe Densford, Attorney  
Julie Burch, Recorder

Authority: §9-512(a)(6) of the *Local Government* Article of the Annotated Code of Maryland

Time Held: 11:12 a.m. – 11:40 a.m.

John Savich Conference Room

Purpose: To discuss Property Acquisition

## **B. LITIGATION**

**Present:** James R. Guy, President  
Eric Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
David Weiskopf, County Attorney  
Julie Burch, Recorder

Authority: §9-512(a)(2) of the *Local Government* Article of the Annotated Code of Maryland  
Time Held: 11:41 a.m. – 11:48 a.m.  
John Savich Conference Room  
Purpose: To discuss potential Litigation

## **C. PERSONNEL**

**Present:** James R. Guy, President  
Eric Colvin, Commissioner  
Michael L. Hewitt, Commissioner  
Todd B. Morgan, Commissioner  
Dr. Rebecca Bridgett, County Administrator  
Diane Gleissner, Coordinator for Boards and Commissions  
Julie Burch, Recorder

Authority: §9-512(a)(1) of the *Local Government* Article of the Annotated Code of Maryland  
Time Held: 11:49 a.m. – 12:00 p.m.  
John Savich Conference Room  
Purpose: To consider or discuss the appointment of a member of a public agency or employee.

## **8. ADJOURN**

The meeting was adjourned at approximately 12:01 p.m.

Minutes approved by the Commissioners of St. Mary's County on September 17, 2019

JB  
Julie Burch, Senior Admin Coordinator